

DOOR CREEK CHURCH
Education Grant Application
Spring 2018



Thank you for your interest in applying for a grant through Door Creek Church.

We're thrilled to be able to offer financial support to organizations that are doing work to improve communities, quality of living, and, specifically, education.

As a church, we place a high value on the importance of education. That's why this year we're taking money given by our congregation and putting it back in the hands of organizations that have dedicated their entire mission or an organizational project to addressing the opportunity gap in hopes of one day gaining educational equality for all.

We value collaboration, community engagement and sustainability.

The mission of our Community Development ministry is to engage the Door Creek Church community in gospel-driven relational service in order to improve the quality of life for all people in Dane County.

So, whether you're applying on a local, national or global level, we thank you for fighting for education.

Deadline: April 30, 2018
Maximum Grant Amount: \$5,000

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PART ONE | APPLICANT INFORMATION

Please submit a cover sheet including the following information regarding your organization. If there is other pertinent information for your organization, please include it in a section at the bottom entitled "Other." **In addition, please provide a cover letter that states the requested amount and a highly abbreviated description of your project.**

- Name of organization
- Organization president
- Address
- Phone number
- Contact person
- Email
- Statement of mission, vision and values
- Annual budget
- Requested amount from Door Creek Church (Maximum award will be \$5,000)
- Connection with Door Creek's partner schools (Eagle Point in DeForest, Mendota in Madison, or Westside in Sun Prairie) - Note that you will not be disqualified if your project or organization are not affiliated with our partner schools, but we will take connections with our partner schools into consideration with our final decision.

PART TWO | PROPOSAL

Please submit a written proposal, **not to exceed 1,000 words**, highlighting the grant request and organizational needs. Your proposal should address the following:

- Organizational Information
 - Overall mission and vision
- Project Information
 - Proposed use of requested funds
 - Targeted population/area to be served by programming
 - Goals of the project
 - Metrics used to assess programming and goals
 - Other sources of financial support for the project, if applicable
 - Timeline and implementation plan
- Relevance
 - How this project directly relates to the opportunity gap in Dane County
- Sustainability
 - How will this project continue to function once the grant period has ceased
 - Any plans for or current collaboration with other local agencies

PART THREE | SCORING CRITERIA

Grants will be scored and evaluated based on the following:

- Overall impact within the organization
- SMART metric goals. Is this project:
 - Specific
 - Measurable
 - Achievable
 - Realistic
 - Timely
- Level of innovation and creativity
- Number of students/youth/families impacted

Door Creek Church is unable to accept any requests to meet and discuss the selection process for grants prior to the final selection. If you have specific questions that you need addressed regarding your application, please email Allie Detert at adetert@doorcreekchurch.org to set up a 15 minute phone call to answer any questions you may have. Thank you for your understanding.

PART FOUR | PROPOSAL ATTACHMENTS

We ask that you submit the following organizational documents to help support your proposed request. Additional documents you wish to submit to support your request can be attached to the end of the application. **Please do not submit more than three (3) additional pages.**

- Current Organization Operating Budget
 - Include Revenue and Expenses for last complete fiscal year
- Current Organizational Status Documentation
 - IRS determination letter (501(c)(3), 501(c)(4), tax exempt, governmental agency)
- List of Board Members and Positions
 - Please include affiliation and employment, if possible

PART FIVE | SIGNED RELEASE

Please read each statement and initial next on the line provided that you have read and understand.

_____ I release all documents, written statements and financial papers to be reviewed by the grant-reviewing panel.

_____ I certify that all information submitted on my behalf is true and accurate to the best of my knowledge.

_____ I agree to inform Door Creek Church should the mission of our organization or project change in that it does not align with the required opportunity gap focus.

_____ I acknowledge that this application does not guarantee I will receive the gift I request and Door Creek Church reserves the right to grant partial amounts.

_____ If awarded a grant, I agree to provide numbers, stories and other metrics regarding the funded project as requested by Door Creek Church.

Name _____ Date _____

Signature _____



PART SIX | CONTACT INFORMATION

Jon Anderson

Pastor of Community Development

608-222-8586 ext. 226

janderson@doorcreekchurch.org

Allie Detert

Community Development Ministry Assistant

608-222-8586 ext. 230

adetert@doorcreekchurch.org

Door Creek Church

6602 Dominion Drive

Madison, WI 53718

608-222-8586

www.doorcreekchurch.org

Completed applications can be emailed to adetert@doorcreekchurch.org or mailed directly to Door Creek Church, Attn: Allie Detert.

Application deadline is April 30, 2018.